Permit #F00157512
FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00157512 **Type of Permit:** FILMING **Release Date:** 10/25/2019

Production Company CHAPMAN UNIVERSITY

Insured Company Name CHAPMAN UNIVERSITY
Contact Phone No. 1 714-744-7063
Contact Phone No. 2
Fax 714-744-2149
Address ONE UNIVERSITY
ORANGE, California 92866

Production Title STEP-BY-STEP

Type of Production Student

Producer Jelina Liu

Director Li Anne Liew

1st AD Jeevan Acharya

Production Manager Jelina Liu

FilmL.A. Coordinator Ramona Jones

Location Manager Li Anne Liew
Primary Phone Mobile - 9496909488
Secondary Phone

Location Assistant Jelina Liu
Primary Phone Mobile - 5106846017
Secondary Phone

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE $26.00

Total Permit Fee $26.00

Number of Locations 1

NOT A PERMIT

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Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
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Summary Information — Location

Permit Number F00157512
Production Company CHAPMAN UNIVERSITY
Insured Company CHAPMAN UNIVERSITY
Production Title STEP-BY-STEP

Location Manager Li Anne Liew
Primary Phone Mobile - 9496909488
Secondary Phone

Location Address 15980 Los Altos Dr, Hacienda Heights, CA, 91745

Location Type Private Residence

Film Dates 10/27/2019 - 10/27/2019 09:00 - 21:00 1 day

Open or Closed to the Public Closed

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached document CHAPMAN-STEP BY STEP--STUDENT LETTER.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	5

Personnel on Location

Type	Quantity
Cast	2
Crew	8

Filming Activities Equipment on property; Interior Dialogue;

Jurisdiction **Political:** Los Angeles County - Supervisor District 4 **Police:** Los Angeles County Sheriff **Fire:** Los Angeles County Fire Department

Thomas Guide **Page:** 677 **Grid:** J4

Approvals LOS ANGELES COUNTY PUBLIC WORKS - FINAL APPROVERS — Ivan Samarzich

Coordinator Note LA County Fire #19-3012-91. No FSA/FSO required.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

NO PERMIT

Permit #F00157512

CHAPMAN UNIVERSITY

dodgecollege@chapman.edu

Dodge College of Film and Media Arts
One University Drive, Orange, California 92866
(714) 997-6765 **Chapman.edu/dodge**

10/9/2019

To Whom It May Concern:

This letter is to verify that Li Anne Liew and Jelina Liu are students in good standing currently enrolled at the Dodge College of Film and Media Arts at Chapman University. They are working on a required project for FP 280 Intermediate Production with Professor Matthew Arkin. This project, currently titled ***Step by Step***, is scheduled to film October 27, 2019. This project is not for commercial purposes.

The Dodge College of Film and Media Arts is an accredited film school that enables students to successfully conquer the challenges and expectations of the film and television profession. In recent years, our reputation as a preeminent film school in the nation has grown because of the quality of students we accept and the successes of the films they make. These film projects would not be possible without the generous support from members of our community.

Thank you in advance for your assistance with this production. If you need any further information, do not hesitate to contact me.

Sincerely,

Eunyoung Kim
Production Coordinator
Chapman University
Dodge College of Film and Media Arts
(714)628-2866 office
eunkim@chapman.edu

NOT A PERMIT